

Provider Access Policy



Our aim, underpinned by co-operative values and an ethical approach to leadership, is to inspire our students and staff and bring rapid and sustained improvement to the communities we live and work in.

Purpose and background

This policy statement sets out Kelvin Hall School's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education offer. This complies with our legal obligations under Section 42B of the Education Act 1997.

Management of policy

School: This policy is implemented and managed by the Headteacher, in consultation with the Trust Careers Leader and the School's Governing Body.

Governing Body: The Governors' Assessment Committee approves and reviews this policy.

Approval: Approved by Yorkshire & the Humber Co-operative Learning Trust.

Next Review: October 2019

Associated Policies

- CEIAG Policy
- Work Experience Policy
- Equal Opportunities
- SEN Policy

Practice & Procedures

Student Entitlement

Students in years 8-11 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact the school Careers Leader, Erica Hood, hoode@yhclt.net

Opportunities for access

The school will run a number of events, integrated into the careers programme and will offer providers an opportunity to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8			Careers Day
Year 9			Careers Day
Year 10	Careers Assemblies Work Experience Preparation Sessions	Careers Assemblies Humber Skills Event 6 th March	Careers Assemblies FE Taster Days
Year 11	Careers Evening 10 th October 2018 Provider Assemblies National Apprenticeship Show	Provider Assemblies	Provider Assemblies

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the performance hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. Requirements can be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school. The Careers Leader will ensure that students have access to these materials at suitable times and upon request.