

20<sup>th</sup> July 2017



Dear Parents and Carers,

I would like to take this opportunity to thank you for your support over this year. As we approach the end of this school year, we can reflect on how it has been a very productive period for Kelvin Hall School. Our Year 11 have recently finished their GCSE exams and we wish them all the best for the future. We are now approaching the time in the school year when all preparations for the 2017/18 school year are taking place and the visit of our future Year 7 cohort is on-going. The school remains committed to ensuring students receive a broad and balanced curriculum, achieving the best possible outcomes, whilst also ensuring access to a wide range of extra-curricular activities and visits. The future continues to look positive for Kelvin Hall; we are fully staffed with specialist teachers in all areas from September. We have a number of Newly Qualified Teachers starting with us and we will also have our largest ever cohort of trainee teachers, which demonstrates our commitment to supporting teachers of the future.

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Before the term ends, I would like to give you key messages and dates...

1) School Day Timings - The school day starts at **8.40am** and ends at **3.00pm**. Punctuality is excellent for most students, which we are pleased about. However, we would really like it to be outstanding for all students. We know you will understand that punctuality is crucial for success in school and students need to understand that every minute of every lesson is vital. Please ensure that your child is in school by 8.40am every day, at the very latest.

2) Start of Term Arrangements - Students return to Kelvin Hall on **Wednesday 6<sup>th</sup> September 2017**; the arrangements for the day are...

- **Years 8 and 9 will start at 12.35pm** - students should arrive no earlier than 12.20pm.
- **Years 10 and 11 will start at 1pm** - student should arrive no earlier than 12.50pm

Please note, Lunch will not be provided for students in Year 8,9,10 & 11 on this first day back.

3) Equipment for School - We expect all students to be fully equipped for school and to take responsibility for looking after their equipment. Students must have a blue or black pen for writing, a red and green pen for marking and feedback, a pencil, ruler, rubber and a suitable bag for school. We will again provide all students with a red and green pen in the first instance; replacements must be provided by students themselves. Sadly, despite our best efforts a number of bike thefts have taken place from our site. Please ensure your child has a high quality lock and they use this to secure their bike in the sheds, furthermore encourage the use of a cycle helmet as all routes around Kelvin site are very heavy with traffic.

4) School Meals - We are delighted that so many of our students enjoy our healthy and tasty school meals and we really appreciate the co-operative and sensible way they use the dining area. From September the price of the 'meal deal' remains the same at £2.10. We believe this represents great value for money as students eat a healthy main meal, dessert/fruit and drink for this price.

Growing  
Talent,  
Promoting  
Community

Head Teacher: Sarah Smythe  
Deputy Headteachers: Pat Cavanagh and Ray Khan



### 5) Dates for Your Diary

Autumn Term: Wednesday, 6<sup>th</sup> September - Friday, 27<sup>th</sup> October 2017  
Monday, 6<sup>th</sup> November - Thursday, 21<sup>st</sup> December 2017  
Spring Term: Tuesday, 9<sup>th</sup> January 2018 - Friday, 9<sup>th</sup> February 2018  
Monday, 19<sup>th</sup> February - Friday, 23<sup>rd</sup> March 2018  
Summer Term: Monday, 9<sup>th</sup> April - Friday, 25<sup>th</sup> May 2018  
Monday, 4<sup>th</sup> June - Friday, 20<sup>th</sup> July 2018

GCSE Examinations - Students need to be aware that external examinations take place for GCSE and Vocational assessed work at different times throughout Years 10 and 11. The dates of the Year 11 summer examinations cannot be changed for any reason. The main summer examination season is from early May 2018 to the end of June 2018. It is essential that students are present for all public examinations. We will also be holding pre-public 'mock' examinations in December 2017. It is vital that students aim for 100% attendance at all times, but it is particularly crucial at examination time.

6) Uniform - Our students look very smart in their uniform and we do appreciate all the support parents give us with this. As you know, we work hard to ensure that our uniform is the best value possible. As always, I am taking this opportunity to remind parents that it is a clear expectation that parents **fully support** the guidelines for the school uniform. Please contact your child's Year Leader if you need advice or support on any aspect of uniform, particularly regarding whether individual items are acceptable or if you are having difficulty providing uniform.

Jewellery, Hairstyles and Make-up - one ring, one pair of small stud earrings and one bracelet are allowed. No other piercing is allowed under any circumstances. We allow sensible make-up and accept a fairly wide range of hairstyles. We ask parents and carers to ensure that hair and make-up choices are reasonable in a school setting and do not include hair colours that would not occur naturally. We try to be as tolerant as we can, but we must have the final say on whether hair or make-up is reasonable for school; we ask parents/carers to support this.

7) Student Support - The Year Leaders continue to provide support for students on day to day issues. Please contact the Year Leader directly if you have any concerns or issues you would like to discuss. Any member of the pastoral team will be happy to assist you. The Year Leaders for 2017-18 are...

**Year 7:** Mrs Ford-Bentham **Year 8:** Mrs Clay **Year 9:** Miss Lowthorpe **Year 10:** Miss Haldenby **Year 11:** Mrs Sullivan

8) Multi Academy Trust - As you will be aware, in the summer term Newland School for Girls joined our Multi-Academy Trust. At the present time the Trust now also includes Chiltern, Stepney, Ings, Priory and St George's primary schools. Therefore, as of September 2017 there will be some changes to the Senior Staff Structure at Kelvin Hall as we aim to drive outstanding outcomes for all our children in our Trust. Mrs Smythe continues as Chief Executive Officer for our Multi Academy Trust, leading all the primary and secondary schools in the Trust. From September 2017, Mr Cavanagh will be the Executive Head Lead for the secondary schools in the Trust, Kelvin Hall and Newland School for Girls.

I will now assume responsibility as Head of School at Kelvin Hall supported by Mrs Grandidge as the Senior Director of Standards and Achievement, providing the management of the daily operation of the school through the supervision of students, staff and the school premises. We will **ALL** continue to work closely together to ensure Kelvin students experience the best opportunities and attain the highest outcomes possible.

I would like to wish you all the very best for the summer. We look forward to seeing students refreshed and ready for the new school year on Wednesday 6<sup>th</sup> September 2017.

Yours Faithfully,

Mr R Khan  
Head of School